



WHITMORE LAW OFFICE LLC

7602 Pacific Street, Suite 200
Omaha, Nebraska 68114
phone (402) 391-2400
fax (402) 391-0343

Limited Liability Company Worksheet

Please complete all of the following information, which we will use in forming your new Limited Liability Company. Please type or print clearly:

- 1. Name of the company to be formed:
First Choice:
Second Choice:

[Must include the words "Limited Liability Company" or the abbreviation "L.L.C." ]

- 2. What business will the company be engaged in?

- 3. What is the street address and county of the company's place of business?
[street] [town] [county] [state] [zip]

- 4. One or more persons (designated as "members") may form a LLC. The members may be natural persons, corporations, limited partnerships, partnerships, trusts or other legal entities. Who will be the members forming the LLC:

Form with fields for Name and Address for two members.

[please list additional members on a separate page]

- 5. Will the company have a Manager with authority to operate the business or will it be managed by the members? Manager or Members

- 6. If the company is to be managed by a Manager, please list the name(s) of the Managers of the LLC:

Manager
Manager

7. What is the name and street address of the person who will be the company's registered agent? (no post office boxes)

\_\_\_\_\_  
(Name) (email address)  
\_\_\_\_\_  
(Address) (Town) (State) (zip)

[Note - The resident agent will receive official mail and, if the company becomes involved in a lawsuit, may be served with a summons or other legal process. It is therefore important that you name a responsible person with a permanent address. We can act as your registered agent, for an annual fee that is currently \$50.00. If you want us to act as your registered agent, fill in "Corporation Consultants" in response to question No. 7 above.]

8. What is the name and telephone number of the person we can call during business hours in case we have a question concerning the information on this form?

\_\_\_\_\_  
(Name) (phone)

9. To whom shall we mail the confirmation that the LLC has been accepted by the Secretary of State and, when all the steps in organizing the LLC have been completed, the company records?

\_\_\_\_\_  
(Name)  
\_\_\_\_\_  
(Address) (Town) (State) (zip)

10. Who referred you to CORPORATION CONSULTANTS?

Accountant: \_\_\_\_\_ Newspaper: \_\_\_\_\_  
Phone Book: \_\_\_\_\_ Friend/word of mouth: \_\_\_\_\_

11. Payment method:

Check \_\_\_ Visa \_\_\_ M/C \_\_\_ Discover \_\_\_  
Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_ VIN \_\_\_  
Name on Card \_\_\_\_\_ Signature \_\_\_\_\_  
Cardholder Billing Address \_\_\_\_\_

**When completed, mail or fax this form, together with your check in the amount of \$499 (plus \$50 if we are acting as your resident office in Nebraska) made payable to:**

**WHITMORE LAW OFFICE LLC  
7602 Pacific Street, Suite 200  
Omaha, Nebraska 68114**

**phone: (402) 391-2400  
toll free: (800) 771-5056  
fax: (402) 391-0343**